



Town of Dover Free Public Library

32 East Clinton Street
Dover, New Jersey 07801
Phone: 973-366-0172
Fax: 973-366-0175
URL: <http://www.dfpl.org>
E-mail: library@dfpl.org

Board of Trustees of the Dover Free Public Library
Minutes of the Regular Meeting, May 10, 2012

Regular Monthly Meeting:

Board President Alan Bocchino called the May 10, 2012 meeting of the Board of Trustees to order at 7:05 PM

Roll Call: Present: Irene Hansen, Carolyn Bishop, Krista Seanor, Alan Bocchino, Helen Penella, Carole Walker
Bruce George, Library Director

Absent: Sherry Lenox, Heather Carlton, Dover School's representative and Cindy Romaine, Mayor's representative

The minutes of the April 12, 2012 were submitted and approved by the Board.
Motion to approve was made by Helen Penella and seconded by Irene Hansen

Treasurer's Report:

CD \$59,799.22
Sovereign Checking \$3805.11
Sovereign Money Market \$8152.51

Treasurer's Report was approved by Carolyn Bishop and seconded by Helen Penella.

Director's Report

Director Bruce George submitted the Director's Report.

Krista Seanor asked what prompted the meeting with Edna's Haven. Mr. George replied that the homeless were a concern expressed by the interview committee and also the problems caused by the homeless here from 9AM to 9PM.

Krista Seanor also asked if the bookmarks were still being distributed.

Krista Seanor asked about the price of the petting zoo and if there were enough funds to acquire the more expensive presentation.

Krista Seanor asked about collecting email addresses to send out information to patrons.

Director George also spoke about the condition of the library.

Krista Seanor asked about Personnel Issues. Director George said he was having a staff meeting on May 30th and will address it after the meeting.

Old Business:

Friends of the Library was discussed. Director information on filing for tax reports has to be made. Helen Penella stated she had never done that before but will follow up on it.

Irene Hansen spoke about the blind installation. Sacks installed them on May 9th at a price of \$855 for two windows.

Loitering Policy: work in progress and the Patron conduct Policy will also be looked out and see if there are issues addressed in it that might also be applicable to the Loitering Policy. Mr. Lin is looking into NJ Statute for Loitering. Police had been visiting building at least twice a day. Memo would be written to the town administrator requesting it again.

The director was looking into the E-rate application.

New Business:

2012 Annual Report to the Community was accepted and approved by the Board. Motion to approve made by Carolyn Bishop and seconded by Irene Hansen.

Motion made to accept and approve the \$1995.00 contract for Environmental Testing of the building by Professional Environment Associates, LLC of Rockaway, NJ. Motion to approve made by Carolyn Bishop and seconded by Carol Walker

Motion made to accept and approve the \$1900.00 contract for the installation of a new telephone system in the library to be installed by Wolf Telecom of Newton. Motion to approve made by Helen Penella and seconded by Carolyn Bishop

80th Anniversary of the Library Building was discussed. A sub-committee consisting of Carol Walker, Irene Hansen and Alan Bocchino was set up. It was suggested that the slogan "Celebrating Eighty Years" be added to any library materials sent out.

A tentative library budget was discussed but was tabled for the time being.

Director George discussed with the board the submission and structuring of meeting minutes. He felt minutes should be submitted within 7 – 14 days after the meeting.

Approval of Bills and Checks:

Motion to approve by Irene Hansen and seconded by Carol Walker

Meeting Adjournment:

Motion to adjourn by Carolyn Bishop and seconded by Irene Hansen.

Meeting adjourned 8:35 PM